

## Utah Breastfeeding Coalition Minutes

**Location: UDOH Room 128**

**Date: January 12, 2011**

Attendance: Patrice Isabella, Kathy Pope, Cara Munson,; Phone: Janet Peterson, Jessica Bartlett, Elizabeth Smith

Excused: Jessica Bartlett, Dr. King, Amanda Nederostek

SUBJECT	CONTENT OF DISCUSSION	ACTION
December Action Items	<ul style="list-style-type: none"> <li>• Cara and Elizabeth to meet this in month in regard to UDA bags.</li> <li>• 501c3 – Karin joined nonprofit group, needs articles of incorporation. Patrice passed on all applicable coalition documents to Elizabeth.</li> </ul>	Karin to check with Elizabeth about articles of incorporation.
Treasurer's report	<ul style="list-style-type: none"> <li>• \$8338 balance of all accounts</li> <li>• In 2010, ~\$12,000 spent (BCB, Molly Pessl conference)</li> <li>• Kathy commented on appropriateness of submitting proposed budget.</li> </ul>	Kathy to prepare 2011 proposed budget and submit at February retreat.
2011 Leadership	<ul style="list-style-type: none"> <li>• Retreat will be held February 9 from 2-6 in North Ogden</li> <li>• Janet to meet with Kathy and/or Heather to be trained on membership; receive membership files.</li> <li>• Cara talked with Jeri Boren – she expressed interest in president-elect position but currently on maternity leave and needs to check with supervisor.</li> <li>• Katie Mathis – St George, has also expressed interest in being involved with the coalition.</li> <li>• In need of newsletter/web page editor?</li> </ul>	<p>All board members to attend as much of retreat as commitments permit.</p> <p>Janet to give membership report at retreat.</p> <p>Cara to contact Katie and request letter of intent.</p>
Media Plan, Call to Action	<ul style="list-style-type: none"> <li>• Timbra completed posters; Patrice shared with those at meeting</li> <li>• Timbra spent 12 hours on posters compared to the 1 hour budgeted; she requested additional reimbursement. We do have additional \$500 that includes printing costs. Patrice to check with Russ about printing costs; proposed that \$300 be given to Timbre, \$200 retained for printing.</li> <li>• Jessica responded by email that she would get out press release if sent necessary information.</li> </ul>	Patrice to talk with Timbra about amending her contract.
Webpage	<ul style="list-style-type: none"> <li>• Jessica sent email sharing information on dreamweaver (current website) and publisher as another option. Willing to update until we find a newsletter/web page editor.</li> <li>• Board present indicated that we are comfortable with current website, and discussed possibility of purchasing dreamweaver.</li> <li>• Karin would like to establish UBC directory that lists health care providers that are members of UBC. Karin's husband does databases for websites and may be able to help with this aspect.</li> </ul>	Karin to look at other state coalition sites and talk with Jessica about direction we'd like to move with website and what her role will be.

Technology	<ul style="list-style-type: none"> <li>• Karin has been researching online meeting options. Vyew seems like the best option for our group – allows powerpoint, chat function, minutes and agenda to be posted, phone bridge to be used. Free until more than 15 people utilize.</li> </ul>	Karin to investigate further and let us know of definite plan at retreat.
Ideas for grad students	<ul style="list-style-type: none"> <li>• Board discussed how to utilize grad students. Agreed that when they contact us, we'll ask what their needs are and then tailor a project and work closely with them.</li> <li>• Health educator students take a grant writing class and may be able to help us with applying for grants.</li> <li>• There is an intern located in the St. George area that may be able to help Katie Mathis with establishing the coalition there.</li> </ul>	
Dr King's role	<ul style="list-style-type: none"> <li>• Patrice reported that the AAP website provides information on title/role of Utah Chapter Breastfeeding chair.</li> <li>• Kathy attended original meetings with Dr King and Marlee and will look for minutes.</li> </ul>	Kathy to search for minutes and share with Karin if available.
Reasonable Break Time for Nursing Mothers	<ul style="list-style-type: none"> <li>• Judy requested that we comment on the department of labor's request for information on the reasonable break time for nursing mothers law. Comment period ends on February 22, 2011.</li> <li>• Patrice indicated that this would be appropriate for her position, but has been waiting on USBC who indicated they would be providing guidance.</li> <li>• Kathy has read through request and mentioned that document solicits requests from those who have had experience with the law. Need clarification from Judy on what expectation is, since Utah doesn't have a state law protecting breastfeeding women in the workplace.</li> </ul>	Cara to talk with Judy for additional guidance